



This survey will help us to direct appropriate referrals to your agency. Please make sure to fill in the survey as completely as possible. Thank you for your cooperation!

Organization's Legal Name:

AKA (if applicable):

Address:

Mailing Address (If Different):

Travel Instructions (Example: Two blocks south of First and Main Street, across from the Post Office):

Is there public transportation to this location?

☐ Yes

☐ No

Telephone: (____) _____ ext. _____

Toll-Free: (____) _____ ext. _____

FAX: (____) _____ ext. _____

TDD/TTY: (____) _____ ext. _____

Other: (____) _____ ext. _____

Does your organization have any other locations/sites?

Yes

No

(If yes, please copy first two pages and complete information for each individual site.)

Hours:

Agency Director/Title:

Phone: (____) _____ ext. _____

Email Address: _____

Agency Contact Person/Title:

Phone: (____) _____ ext. _____

Email Address: _____

General Information

Please mark the category/categories that best describes your organization.

- | | |
|---|---|
| <input type="checkbox"/> Church Affiliated | <input type="checkbox"/> Coalition/Other Group |
| <input type="checkbox"/> Private/Non-Profit | <input type="checkbox"/> Proprietary |
| <input type="checkbox"/> Public – City | <input type="checkbox"/> Public – County |
| <input type="checkbox"/> Public – Federal | <input type="checkbox"/> Public – State |
| <input type="checkbox"/> Special District | <input type="checkbox"/> Other, as follows: _____ |

Facility Type

Please mark the category/categories that best describes your organization.

- | | | |
|---------------------------------|---|---|
| <input type="checkbox"/> Church | <input type="checkbox"/> Clinic/Hospital | <input type="checkbox"/> County Office |
| <input type="checkbox"/> School | <input type="checkbox"/> Private Practitioner | <input type="checkbox"/> Other, as follows: _____ |

Website Address:

General Email Address (e.g., info@youragency.org):

Federal ID (EIN) # _____

Year Incorporated: _____

Accessibility:

- | | |
|---|--|
| <input type="checkbox"/> Designated Parking | <input type="checkbox"/> Ramps |
| <input type="checkbox"/> Elevators | <input type="checkbox"/> Full Wheelchair Access |
| <input type="checkbox"/> Limited Access | <input type="checkbox"/> Lowered Elevator Controls |
| <input type="checkbox"/> No Access | <input type="checkbox"/> No Stairs in Service Area |
| <input type="checkbox"/> Not Applicable | <input type="checkbox"/> Other _____ |

Funding Info:

- | | | |
|--|--|--|
| <input type="checkbox"/> Corporation | <input type="checkbox"/> Donations | <input type="checkbox"/> Fees |
| <input type="checkbox"/> FEMA | <input type="checkbox"/> HUD | <input type="checkbox"/> Independent Fundraising |
| <input type="checkbox"/> JTPA | <input type="checkbox"/> City Funding | <input type="checkbox"/> County Funding |
| <input type="checkbox"/> Private Funding | <input type="checkbox"/> State Funding | <input type="checkbox"/> United Way Funding |

Administrative Description:

Administrative Hours:

PROGRAM INSTRUCTIONS: Complete page three for each service or program that your organization provides. Please duplicate this page as needed.

Program/Service Name: _____

Service Area: (Zip code area/County/City/Township) _____

Program/Service Description: (attach additional sheet(s) as necessary):

Program/Service Location (Please check and list the location(s) at which this program/service is offered, including hours of operation):

<input type="checkbox"/> Site 1:	Main/Administrative Office	Hours: _____
<input type="checkbox"/> Site 2:	_____	Hours: _____
<input type="checkbox"/> Site 3:	_____	Hours: _____
<input type="checkbox"/> Site 4:	_____	Hours: _____
<input type="checkbox"/> Site 5:	_____	Hours: _____

Program/Service Contact Information (Name/Title):

Phone: (____) _____ ext. ____ Email: _____

Program Hours:

☐ Check here if this service is not available year-round or on a consistent basis.

Explanation: _____

Application: ☐ Referral Required From:

☐ Appointment Required

☐ Walk-Ins

Documentation Required (Photo ID, Proof of Income or Residence, etc.):

Eligibility Requirements (Income, Age, Gender, Location, etc.):

Fees/Payment Methods (Set fees, Sliding scale, Medicaid, Medicare, etc.):

Languages Offered: ☐ English ☐ Other, as follows: _____

Waiting List for Service: ☐ Yes ☐ No

Form Completed By (Name/Title):

Phone: (____) _____ ext. _____

Email Address: _____

Date Completed: _____

☐ Check here to be included on the 2-1-1 Community Announcement list-serv.

Has 2-1-1 expanded your knowledge of community resources?

☐ Yes ☐ No, please explain.

Contact for Future Organizational Updates/Surveys, If Different (Name/Title):

Phone: (____) _____ ext. _____

Email Address: _____

Thank you for taking the time to provide this information. Your responses will help us to better meet the needs of the people in our communities.

For Administrative Use Only

Date info taken: _____

Staff/Volunteer receiving info: _____

Date entered into database: _____

Entered By: _____

Record Number: _____

Please send the completed form to:

Resource Specialist(s)
Central Michigan 2-1-1
1200 N West Ave
Jackson, MI 49202
Fax: (517) 789-1271

Questions or Comments?

*For Jackson, Hillsdale, Lenawee, or Monroe
Counties Contact:*

Terrina Liogghio
(517) 789-1238
terrina.liogghio@lifewaysmi.org

*For Clinton, Eaton, Ingham, or Livingston
Counties Contact:*

Angel Fletcher
(517) 780-3382
angel.fletcher@lifewaysmi.org

For Genesee or Shiawassee Counties Contact:
2-1-1 Resource Team
211resource@lifewaysmi.org